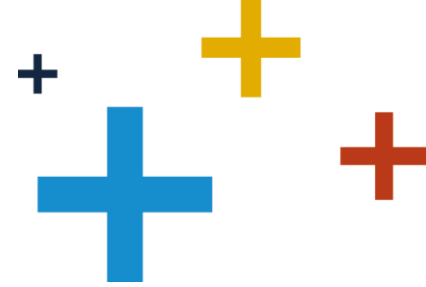


Ciphr HR 9.6 release notes – 9.6.0

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Existing Functionality Changes

Mobile View: Time Off Page now allows users to amend hours for flexible (CIPHRFLEXI) shift patterns

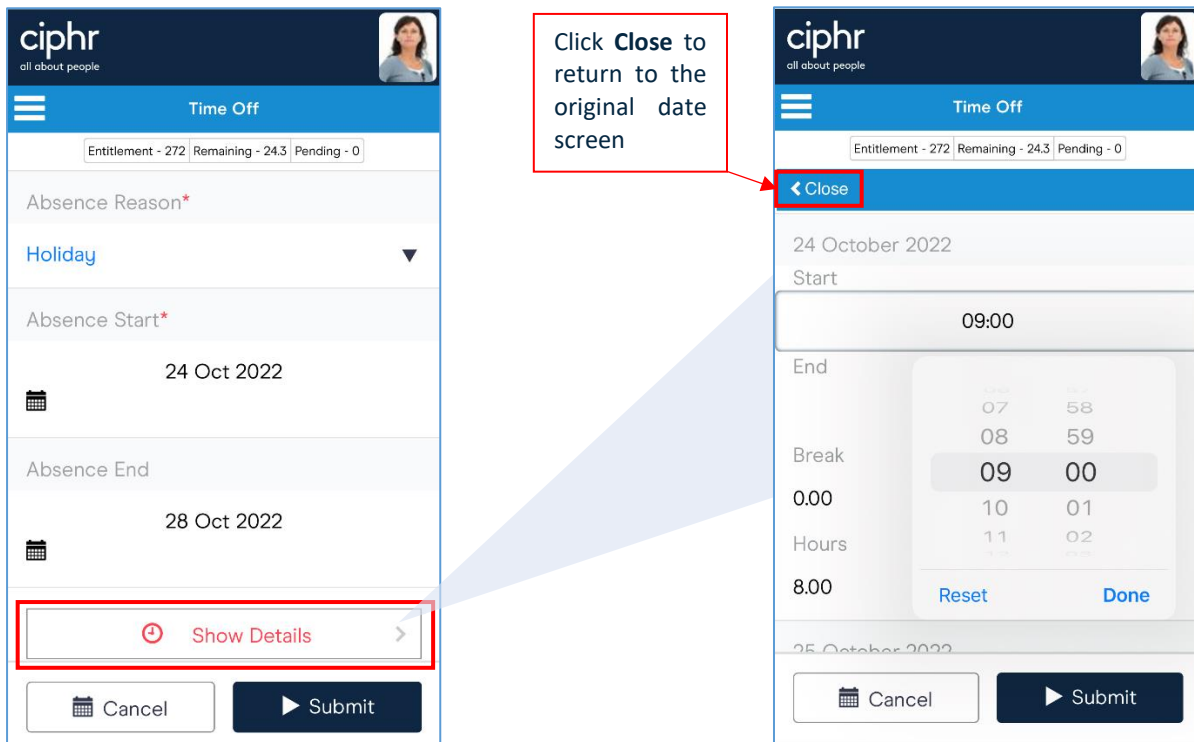
Flexible work patterns (with **CIPHRFLEXI** code) allow users to log their hours when entering an **Absence**, where they have no regular pattern (such as nil hours contracts or variable shifts).

Users can now log **Hours** in the **Mobile View** to correctly calculate their **Time Off**.

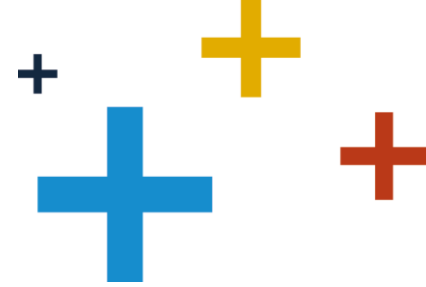
When inserting the **Absence**, users on a flexible **Work Pattern** will see a **Show Details** button, rather than the 'Does this absence include partial days?' slider.

Note: Only users on a **CIPHRFLEXI** pattern will be able to log their hours. Users with a regular **Work Pattern** can only record partial days (first/second half). For more information on recording **Time Off** please refer to the relevant help guides on Ciph Academy.

Click the **Show Details** button to expand, and then the user can enter the details of what they would normally have worked for each day.



Click **Submit** to save the **Absence** which will then be sent for **Verification** (subject to the page/user role permission settings).



Existing Functionality Enhancements and Fixes

Associated Ticket	Area
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General

- PROD-442 - **Job and Pay: Field Group Security** will now correctly hide field contents as well as field name on **Weeks in Year** field
- PROD-3690 - **Job Additional Information:** entries can now be successfully recorded
- PROD-1553- **Org Chart:** Full Chart export now displays ParentID and correct level
- PROD-3260 - **Reports:** Generic Filter form now displays ID field as expected
- PROD-3659 - **System Configuration:** Leavers Grace Period Manager Access now applies as expected
- PROD-2359 - **Talent Management (full module only):** 9 Box Quick Entry page now successfully submits entries
- PROD-489 - **Time Off:** Help text pop-ups for full/part shift buttons now display clearly for improved accessibility

Verifications

- PROD-3363 - **Email links** now show correct person details in the header bar on the page when processing the request
- **Multi-level** issue resolved whereby manager levels were being skipped despite them having permissions to verify

Optional Modules

- PROD-3499 - **Checks/Safeguarding:** Secondary Records will now display successfully
- PROD-3121 - **Timesheets: Field Group Security** will now correctly hide field contents as well as field name on **Expected** and **Difference** fields
- **Timesheets: Difference** field (Worked v Expected hours) formatting has been improved so negative differences now display correctly. Eg -4h 12m rather than -4h -12m

Support

For more details on functionality please refer to the information pages available on Ciphr Academy.