



Payrolling Car and Fuel Benefits in Ciphr Payroll

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Ciphr Limited

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Introduction

Historically, company car and fuel benefits have been reported using P11D software, along with P46 (Car), P11D, and P11D(b) forms. These benefits are processed through the annual reporting and payment system, either via paper forms or electronic submissions.

P46 (Car) forms are used to notify HMRC when an employer provides or withdraws a company car for an employee's personal use. P11D forms report expenses and benefits provided to employees that have not been taxed through PAYE. P11D(b) forms inform HMRC of the total Class 1A National Insurance contributions an employer must pay on all reported expenses and benefits.

Under the existing P11D system, employees pay PAYE tax on reported benefits either through an adjustment to their tax code or via direct payment to HMRC. The deadline for submitting P11D and P11D(b) forms is typically 6th July each year.

From the 2016/2017 tax year, HMRC introduced the Payrolling Benefit in Kind (BIK) system, allowing employers to process benefits and expenses directly through payroll. Once registered with HMRC, employers can report employee benefits via payroll using the existing Real-Time Information (RTI) Full Payment Submission (FPS) forms, eliminating the need to complete P11D forms at the end of the tax year. Under this system, employees pay PAYE tax on benefits in each pay period, rather than through a tax code adjustment or year-end reporting. However, employers must still submit a P11D(b) form—typically by 6th July—to report and pay Class 1A National Insurance on the benefits provided.

Currently employers can choose between two benefit processing systems: P11D reporting or payrolling benefits. Ciphr Payroll supports payrolling company car and fuel benefits.

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1. Overview of the Payrolling Car and Fuel Benefits functionality

The Payrolling Car and Fuel Benefits functionality must be configured before use. In Ciphrr Payroll, car details must be either manually entered or imported, as explained later in this guide. Car and Fuel Benefit wage types need to be set up in the system, and payments can be entered directly on the Fixed Wage Types tab for employees or imported using a pre-configured import.

When entering car or fuel details, the Benefit Cash Equivalent and period benefit amounts are automatically calculated by clicking Calculate Car Benefit, with the results displayed in a separate window. When importing these details, the same calculations are applied, and the values can be reviewed in the Car Details and Car/Fuel Benefit Details reports. During payroll calculation or query, these amounts are recalculated and compared with the entered or imported values. Any discrepancies will trigger a warning in the Calculation Exception Report.

Once car and fuel benefit wage types have been entered or imported, payroll should be processed as usual. In the RTI Journal, there is an option to edit car and fuel details if needed. The car and fuel period benefit amount is included in the FPS submission, like other benefits. Company car details are reported in the first FPS submission of the tax year, and in subsequent submissions, they will only be included if there are changes, following RTI rules.

HMRC's RTI FPS specification limits the number of company cars that can be reported for a single employee to 15 per FPS return, and Ciphrr Payroll enforces this limit, restricting the number of cars assigned to an employee per tax year to 15.

If you use this module, there is an additional end-of-year procedure for Payrolling Benefits that must be run alongside the standard end-of-year process. Tax year-related calculation parameters and rates are updated automatically as part of the EOY compliance update, requiring no manual user intervention.

This guide provides further details on how Ciphrr Payroll supports payrolling company car and fuel benefits.

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2. Processing Car/Fuel Benefits in Ciphir Payroll

2.1 Populate Car Details

The **Car Details** entry and adjustment screen is available in the Ciphir Payroll Utilities module. To access it, click **Car Details** on the **Home** menu, as shown below.



This screen allows users to enter or modify company car details, ensuring accurate payroll processing for car benefits.

The 'Car Details Entry' form is displayed, showing a search table on the left and a detailed entry form on the right. The 'Calculated Price' field in the entry form is highlighted with a red box.

#	Make & Model	Reg No
1	Audi A4	SS19FF3
2	Alpha Romeo ...	DD15DSE
3	Ford Fiesta	SS19SS
4	Tesla S1	EV19XXX
5	Ford AS	EF23ZZ

Car Details

Registration No: SS19FF3 (No spaces between characters)

Date First Registered: 01/04/15

Make & Model: Audi A4

Type of fuel: F=Diesel cars meeting Euro standard 6d

CO2 Emissions Options:

- Non-zero CO2 emissions (g/km): 100
- Zero CO2 emissions
- No approved CO2 emissions figure

If car was first registered on or after 1 January 1998 give details of the approved CO2 emissions at the date of first registration

Calculated Price: 28000.00

Zero Emission Mileage: 11 (Only required where car has CO2 emissions figure in the range 1 - 50 g/km)

Engine Capacity, cc: 0 (Only required if car does not have a CO2 emissions figure)

Comments: Diesel Car

Buttons: Delete, Add New, Print, Save, Close

Use the **Add New**, **Save**, and **Delete** buttons to enter or adjust car details.

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Each car is automatically assigned a unique **Car Primary Key** based on the company's sequential numbering system. This ID appears on all reports and related screens. The **Calculated Price** for the car includes the manufacturer price and the price of all accessories but excludes capital contribution amounts and payments made towards private use. These excluded amounts are entered separately on the employee record in the **Fixed Wage Types** screen (see section 2.2).

The **Print** button generates a **Car Details Report**. To search for a specific car, use the **Car Search** entry field and click **Find**, which allows searches by Make and Model or Registration Number.

Primary Key	Registration Number	Car Make & Model	Car Registration Date	CO2 Emissions g/km	Fuel Type	Zero Emissions Mileage	Engine Capacity cc	Comments
1	SS19DS1	Lexus IS300h	06/01/2019	40	A=All other cars	120	0	
2	SS20FG2	Tesla EV	01/08/2020	0	E=Pure electric cars	0	0	Pure Electric Car
3	GG18AA1	Audi DDD	06/01/2018	90	F=Diesel cars meeting Euro standard 6d	0	0	
4	FFARDS	Rover 400	01/01/1990	X	A=All other cars	0	16,000	Very old car so benefits calculated on engine size
5	DDA3DS	Renault Capture	01/01/2015	100	A=All other cars	0	0	

Total number of car records: 5

2.2 Enter/Adjust Car Benefit Fixed Wage Types

To set up car benefits for an employee, enter Car Benefit wage type 120000 (see section 3.1) on the Fixed Wage Types page of the employee entry form, as shown below. Select code 120000 in the **Wage Type Code** field and choose a car from the **Company Car Provided** drop-down list or the **Car List** pop-up, which includes a car search function. Enter the **Capital Contributions** amount, **Private Use Contribution** amount, **Number of Unavailable Days**, and **Car Cash Foregone** amount if the car is provided under **Optional Remuneration Arrangements**. This setup ensures that the correct car benefit values are applied to the employee's payroll calculations.

If the car is provided or withdrawn during the tax year, enter the **Car Available** from and to **dates**. Clicking **Calculate Car Benefits** will generate the **Car Cash Equivalent** and **Monthly/Period Benefits to be Taxed**, which will be automatically populated in **Entry 2** and **Entry 1**, respectively. If wage type switch 3-19 is not ticked, the Reference field on the fixed wage type will also be populated with the car make and model, followed by the car primary key.

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The car benefit wage type is an updateable wage type, meaning that after a payroll update, the **Entry 3** field, **"YTD Benefit Amount Taxed,"** will automatically increase by the amount of car benefits taxed in the current period, which is usually the same as the amount in **Entry 1, "Monthly/Period Benefits to be Taxed."** During the final payroll period of the tax year or the last period of car availability, **Entry 3** will be increased by the remaining amount to ensure that the total **YTD taxed amount** matches the **Car Cash Equivalent**.

WT Code	Wage Type Name	Entry 1	Entry 2	Entry 3	Entry 4	Entry 5	Reference
1	120000 Car Benefit	67.00	327.0000	0.00	0.00	0.00	Lexus IS300h-1
2	120100 Car Fuel Benefit	62.00	308.0000	0.00	0.00	0.00	Lexus IS300h-1
3							
4							
5							
6							
7							
8							

#	Make & Model	Reg No
1	Audi A4	SS19PF3
2	Alfa Romeo S1	DD15DSE
3	Ford Fiesta	SS19SS
4	Tesla S1	EV19XXX
5	Ford AS	EF23ZZ

When clicking **Calculate Car Benefits**, if the **Show Calculation Details** checkbox is ticked, the **Car Benefits Calculation Results** screen will also be displayed in a **Notepad** window. If the benefits have not been calculated using **Calculate Car Benefits**, or if the **Car Cash Equivalent** and **Monthly/Period Benefits** amounts differ from the calculated values, a warning/reminder will be printed on the **Calculation Exception Report**.

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```

CarBenefitsCalculation99log.txt - Notepad
File Edit Format View Help
Car Benefit Calculation Results:
-----
300001 Smith John
-----
Car Primary Key      : 1
Make & Model        : Lexus IS300h
Registration Number  : SS19DS1
Registration Date    : 06/01/19
CO2 Emissions       : 40 g/km
Fuel Type           : A-All other car
Electric Range      : 120 miles
Engine Size         : 0 cc
Calculated Price    : £30,000.00
Car Available From Date : 00/00/00
Car Available To Date  : 20/08/20
Capital Contributions : 4000
Unavailable Days No  : 45
Private Use Contribution: £0.00
Car Cash Foregone   : £3,600.00
-----
Appropriate Percentage : 5 %
Full Year Car Benefit  : £1300
Car Cash Equivalent    : £327
Payment Frequency      : Monthly
Car Benefit Taxed YTD  : 0.00
Monthly Benefit        : £66.00
=====
Ln 1, Col 1      100% Windows (CRLF) ANSI
    
```

An employee can have up to 15 car benefit lines during a tax year, and these wage types must remain on the employee’s record until the end of the tax year. Typically, each line will correspond to a different car, and Entry 4, **"Same Car Line No,"** must be set to 0. However, if a second Car Benefit line is required for the same car, enter 1 in Entry 4 on the second line. This may be necessary, for example, if an employee was provided with a car in April and May, then again in February and March of the following year. Alternatively, instead of adding a second line, **Unavailable Days** can be entered on the original line, followed by recalculating the benefits.

The **Car Benefits wage type 120000** (see section 3.1) has a chained calculation time (type 2) with wage type 690000 attached. **Wage type 690000, Car Benefit Deduction** (see section 3.2), is a net deduction that is automatically applied during payroll calculation, as shown on the Employee Query screen below.

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Calculation Query

Monthly Period 01 : 01/04/20 - 30/04/20, Calculation Model: BASIC - Basic Payment

300001 Smith John AA123456A 0TM1 A

WT Code	M	Wage Type Name	Units	Rate	Amount
2		Basic Pay			2,500.00
5		Car Benefit			66.00
6		Car Fuel Benefit			62.00
Taxable Pay					2,628.00
22		Income tax			-525.60
23		NI Contribution			-204.96
24		Employer NI Contribution	243.98		
30		Car Benefit Deduction			-66.00
31		Car Fuel Ben Deduction			-62.00
Net Pay					1,769.44

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2.3 Enter/Adjust Fuel Benefit Fixed Wage Types

To set up fuel benefits on an employee record, enter the **Car Fuel Benefit wage type 120100** (see section 3.3) on the Fixed Wage Types page of the Employee Entry Form as shown below. Select code 120100 in the **Wage Type Code** field and choose a car from the **Company Car Provided** drop-down list or the pop-up **Car List**, which includes a car search function. If the car fuel is provided under **Optional Remuneration Arrangements**, enter the **Fuel Cash Foregone** amount.

If the car fuel is provided or withdrawn during the tax year, enter the **Fuel Provided** from and to dates. Click **Calculate Car Benefits**, and the Fuel Cash Equivalent and Monthly/Period Benefits to be Taxed will be calculated, populating Entry 2 and Entry 1, respectively. If wage type switch 3-19 is not ticked, the Reference field of the fixed wage type will also be populated with the car make and model followed by the Car Primary Key.

Please note that the **Car Fuel Benefit** wage type **120100** always requires the **Car Benefit** wage type **120000** to be entered first.

The **Car Fuel Benefit** wage type **120100** is an updateable wage type. After the payroll update, the amount in the **Entry 3** field, "**YTD Benefit Amount Taxed**," will automatically increase by the amount of car fuel benefit taxed for the period, usually by the amount in **Entry 1**, "**Monthly/Period Benefits to be Taxed**." During the last tax year period or car availability period, it will be increased by the remaining amount so that the total **YTD taxed amount** reaches the **Fuel Cash Equivalent**.

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Employee: 300001 Smith John

Miscellaneous		Accumulators		Period accumulators			Codes
General	Tax/NIC/Pensions	Costs/Switches	Fixed wage types			Transactions	Accounts
WT Code	Wage Type Name	Entry 1	Entry 2	Entry 3	Entry 4	Entry 5	Reference
1	120000 Car Benefit	81.00	81.0000	0.00	0.00	0.00	Lexus IS300h - 1
2	120100 Car Fuel Benefit	62.00	308.0000	0.00	0.00	0.00	Lexus IS300h - 1
3							
4							
5							
6							
7							
R							

Toggle mode Delete line Show Closed Lines

Mode EDIT: Adjust selected fixed wage type

Wage type code: 120100 # Date specific? Start date: 00/00/00 End date: 00/00/00

Monthly Benefit 2B Taxed: 77.00 Special wage type? Payment method: - Default PM

Fuel Cash Equivalent: 77.00 Bank account category: - Default AC

YTD Benefit Taxed Amount: 0.00 Currency code: 00 - GBP

Same Car Line No(0-based): 0 Timesheet ID:

Private Use Contribution: 0.00

Fuel Cash Foregone: 2000.00

Unavailable Days: 0

Reference: Lexus IS300h - 1

Pay cycle: 00/00/00

Review date: 00/00/00 increase %: 0.00

Company car provided: Lexus IS300h - 1 - SS19DS1 Car List Show Calculation Details

Fuel provided date: 00/00/00 Withdr: 00/00/00 Capital Contributions: 0.00

Standard Records

When clicking **Calculate Car Benefits**, if the **Show Calculation Details** checkbox is ticked, the **Car Benefits Calculation Results** screen, including Fuel Benefits, will also be displayed in a Notepad window. If the benefits were not calculated using the **Calculate Car Benefits** button or if the **Fuel Cash Equivalent** and **Monthly/Period Benefits** amounts differ from the calculated values, a warning/reminder will be printed on the Calculation Exception Report.

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```

CarBenefitsCalculation99log.txt - Notepad
File Edit Format View Help
Car Benefit Calculation Results:
-----
300001 Smith John
-----
Car Primary Key      : 1
Make & Model        : Lexus IS300h
Registration Number  : SS19DS1
Registration Date    : 06/01/19
CO2 Emissions       : 40 g/km
Fuel Type           : A-All other cars
Electric Range      : 120 miles
Engine Size         : 0 cc
Calculated Price    : £30,000.00
Car Available From Date : 00/00/00
Car Available To Date : 28/04/20
Capital Contributions : 4000
Unavailable Days No : 0
Private Use Contribution: £0.00
Car Cash Foregone   : £3,600.00
-----
Appropriate Percentage : 5 %
Full Year Car Benefit  : £1300
Car Cash Equivalent    : £81
Payment Frequency      : Monthly
Car Benefit Taxed YTD : 0.00
Monthly Benefit       : £81.00
-----
Fuel Provided Date    : 00/00/00
Fuel Withdrawn Date   : 00/00/00
Unavailable Days No   : 0
Fuel Cash Foregone    : £2,000.00
Full Year Fuel Benefit : £1225
Fuel Cash Equivalent  : £77
Payment Frequency     : Monthly
Fuel Benefit Taxed YTD : 0.00
Monthly Benefit       : £77.00
=====
Ln 1, Col 1      100% Windows (CRLF) ANSI
    
```

It is possible to enter up to 15 car fuel benefit lines for one employee during the tax year, and the wage types must remain on the employee’s record until the end of the tax year. Typically, different cars will be selected on each line, and the Entry 4 **“Same Car Line No”** field must be set to 0. If a second Car Fuel Benefit line needs to be entered for the same car, enter 1 in the field for the second car. This may be necessary, for example, if an employee was provided a car in April and May and then again in February and March of the following year.

Note that **Car Fuel Benefits wage type 120100** (see section 3.3) has a chained calculation time (type 2) wage type 690100 attached. The **wage type 690100 Car Fuel Benefit** deduction (see section 3.4) is a net deduction that will automatically be applied during calculation, as shown on the employee query screen below.

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Calculation Query

Monthly Period 01 : 01/04/20 - 30/04/20. Calculation Model: BASIC - Basic Payment
 300001 Smith John AA123456A 0TM1 A

WT Code	M	Wage Type Name	Units	Rate	Amount
2		Basic Pay			2,500.00
5		Car Benefit			113.00
6		Car Fuel Benefit			92.00
16		EE Pension			-125.00
18		ER Pension	75.00		
Gross Pay					2,705.00
Taxable Pay					2,580.00
22		Income tax			-516.00
23		NI Contribution			-204.96
24		Employer NI Contribution	243.98		
30		Car Benefit Deduction			-113.00
31		Car Fuel Ben Deduction			-92.00
Net Pay					1,654.04

Show dimensions Add up periods Change model Close

2.4 Car/Fuel Benefits Report

To view the details of entered fixed Car/Fuel Benefit wage types, use the CarFuelBenefitsReport, which can be accessed through the menu:

Payroll | Reports | Crystal Reports | Crystal Reports New Report | <Select and run CarFuelBenefitsReport>

A sample report is shown below.

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CarFuelBenefitsReport.rpt - Preview

Company: 99 Test Company Fin. Year: 2020 User: System administrator December 19, 2020 00:58:43

Car and Fuel Benefits Report

Empl Code	Employee Name	Wage Type Code	Wage Type Name	Monthly Payrolled Benefit	Cash Equivalent	YTD Payrolled Amount	Available From	Available To	N/A Days	Private Use Contrib.	Primary Key/ Line No	Reg. No / Capital Contrib.	Car Make & Model / Car/Fuel Cash Foregone
300001	Smith John	120000	Car Benefit	81.00	81.00	0.00	28/04/2020			0.00	1	SS19DS1 4,000.00	Lexus IS300h 3,600.00
300001	Smith John	120100	Car Fuel Benefit	77.00	77.00	0.00				0.00	1	SS19DS1 0.00	Lexus IS300h 2,000.00
300002	Borman Steve	120000	Car Benefit	249.00	2,980.00	0.00				3,000.00	3	GG18AA1 6,000.00	Audi DDD 0.00
300002	Borman Steve	120000	Car Benefit	104.00	1,246.00	0.00			40	200.00	6	xxxxxx 7,000.00	test 1,800.00
300003	Car Master	120000	Car Benefit	578.00	5,778.00	0.00		30/01/2021		0.00	4	FFARDS	Rover 400
300003	Car Master	120000	Car Benefit	542.00	6,500.00	0.00				0.00	5	DDA3DS	Renault Capture
300003	Car Master	120000	Car Benefit	81.00	970.00	0.00	08/04/2020		100	200.00	6	xxxxxx 7,000.00	test 2,000.00
300003	Car Master	120100	Car Fuel Benefit	421.00	5,043.00	0.00				0.00	6	xxxxxx 0.00	test 7,000.00
Total number of car and fuel benefit fixed wage types:				8									

End of report

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%

2.5 RTI Journal Car/Fuel Details Edit Screen

If you need to edit car details after updating payroll but before submitting an FPS return, use the Car Details entry screen (see section 2.1) to make the necessary changes.

To modify the Car/Fuel Provided/Withdrawn field or Car/Fuel Cash Equivalent fields, navigate to:

Ciph Payroll Utilities | RTI | Edit RTI Journal

On the screen shown below select the required employee line and click **Edit** or double click the line

RTI Journal

	<input type="checkbox"/>	Payroll Code	Empl Code	Employee Name	Department	Payment Date	Late Rep Reason	Starter	Leaving Date	Tax Code	NI Let	Taxable Pay	Tax Deducted	EE NIC	ER NIC	BACS Payment
1	<input checked="" type="checkbox"/>	MONTH	300001	Smith John	DEPT01	30/04/20		<input type="checkbox"/>		0TM1	A	2500.00	516.00	204.96	243.98	0
2	<input type="checkbox"/>	MONTH	300002	Borman Steve	DEPT01	30/04/20		<input type="checkbox"/>		0TM1	A	3445.00	753.00	264.96	312.98	0
3	<input type="checkbox"/>	MONTH	300003	Car Master	DEPT01	30/04/20		<input type="checkbox"/>		0TM1	A	3495.00	773.00	204.96	243.98	0
4	<input type="checkbox"/>	MONTH	300004	Carmen Donia	DEPT01	30/04/20		<input type="checkbox"/>		0TM1	A	2375.00	475.00	204.96	243.98	0

Add New Edit Delete Select All Deselect All Print Close

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On the RTI Journal screen, in the bottom left corner, the **Car Details** button is displayed, showing the number of cars currently recorded in the **Car RTI Journal**.

Employee 300001 Smith John RTI Journal Record

Employee Details
 Department: DEP101 - Department 01
 Pay frequency: Monthly
 Payroll ID: Accord-99-300001
 Director NIC calc method (84A): Employee is not a director
 Tax week of director appointment (84B): 00
 Starter flag: 01/04/20
 Leaving date: 00/00/00
 RecType: Automatic

Period Payment Details
 Payment code: MONTH
 Payment period: 01: 01/04/20 - 30/04/20
 Payment date: 30/04/20
 Tax code (55_56): OTM1
 Taxable pay (58): 2580.00
 Tax deducted (68): 516.00
 Student loan (67): 0.00
 Student loan type (01 or 02):
 No tax, no NI payments (58A): 0.00
 Payment after leaving (51):
 Net pay deductions (58B): 0.00
 Pay after stat deductions (59): 1859.04
 Pre tax pension contrib (61): 125.00
 Post tax pension contrib (65): 0.00
 NI, no tax items (62): 0.00
 Benefits taxed (60): 205.00
 NI Letter (79): A
 Total Employee NICs: 204.96
 Total Employer NICs: 243.98
 On Strike: Unpaid absence:
 Trivial Commutation Payments: 0.00
 TC Lump Sum (146A): 0.00
 Other Lump Sum (146B): 0.00
 Other Lump Sum (146C): 0.00
 Periods No covered (48): 1
 Postgraduate loan (195): 0.00
 DR Income (197): 0.00
 UFPLS Payment:
 Flexible Drawdown Payments:
 Flexibly Accessing Pension Rights:
 Pension Death Benefit:
 Serious Ill Health Lump Sum Payment:
 FD Taxable Pay (173): 0.00
 FD Non-Taxable Pay (174): 0.00

Late Reporting Reason:
 BACS Payment Amount: 0.00
 Receipt sort code: - -
 Hash code (/AAA):
 Get new code

Year To Date Payment Details
 Taxable pay: 2580.00
 Tax deducted: 516.00
 Student loan: 0.00
 Gross n/able: 2500.00
 Benefits taxed: 205.00
 SSP: 0.00
 SMP: 0.00
 SAP: 0.00
 SPP: 0.00
 ShPP: 0.00
 Employee NICs: 204.96
 Employer NICs: 243.98
 Pre tax pensions: 125.00
 Post tax pensions: 0.00
 Postgraduate loan: 0.00
 SPBP: 0.00
 Class 1A NICs: 0.00

ShPP Partner Details
 Surname:
 Forename 1:
 Forename 2:
 Initials:
 NINO:

NI Let	Per NI Pay	Per ER NIC	Per EE NIC	NI Pay YTD	At LEL YTD	LEL-PT YTD	PT-UEL YTD	N/A	ER NIC YTD	EE NIC YTD
A	2500.00	243.98	204.96	2500.00	520.00	272.00	1708.00	0.00	243.98	204.96

Car Details (1) Save Close

To edit the **Car/Fuel Provided/Withdrawn** fields or the **Car/Fuel Cash Equivalent** fields, click **Car Details** and use the below screen to modify the available **car/fuel benefits** fields as required.

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Car/Fuel Details - Smith John

Car List		
#	Make & Model	Reg No
1-0	Lexus IS300h	SS19DS1

Car/Fuel Details

Car: Lexus IS300h - 1 - SS19DS1

Same Car Line No (0-14):

Car Available From Date:

Car Available To Date:

Car Cash Equivalent:

Free Fuel Provided From Date:

Free Fuel Withdrawn Date:

Free Fuel Cash Equivalent:

2.6 RTI FPS Return Car/Fuel Benefit Details Elements/Fields

When submitting an FPS return for an employee with a specific car for the first time in a tax year, the FPS XML file will include the car details within the **Car** XML element, as shown below. This element will not be included in subsequent FPS returns until the end of the tax year unless changes are made to the details. In such cases, the **"Amendment = Yes"** line will also be included within the **Car** element.

element: Car XML

Car 1..15

Make 1..1
xsd:string

FirstRegd 1..1
FullPaymentSubmission_DateType

CO2 1..1
Union of:
FullPaymentSubmission_IRnonNegativeMax999IntegerType
FullPaymentSubmission_XType

ZeroEmissionsMileage 0..1
xsd:nonNegativeInteger

Fuel 1..1
xsd:string

ID 0..1
FullPaymentSubmission_Charset8

Amendment 1..1
FullPaymentSubmission_YesNoType

Price 1..1
FullPaymentSubmission_IRmonetaryType

AvailFrom 1..1
FullPaymentSubmission_DateType

CashEquiv 1..1
FullPaymentSubmission_IRmonetaryType

AvailTo 0..1
FullPaymentSubmission_DateType

FreeFuel 0..1

path	/FullPaymentSubmission/Employee/Employment/Payment/Benefits/Car
cardinality	1..15
description	Car details
id	[CAR]

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On each FPS submission that includes payrolling benefits, the **BenefitsTaxedViaPayroll** element will display the total amount of all payrolled benefits for the period, while the **BenefitsTaxedViaPayrollYTD** element will reflect the total amount of all payrolled benefits year-to-date (YTD).

element: BenefitsTaxedViaPayroll		XML
<div style="border: 1px solid black; padding: 2px; display: inline-block;"> BenefitsTaxedViaPayroll ^{0..1} FullPaymentSubmission_IRmonetaryType </div>		
base	FullPaymentSubmission_IRmonetaryType	
path	/FullPaymentSubmission/Employee/Employment/Payment/BenefitsTaxedViaPayroll	
cardinality	0..1	
Data Item Number	60	
description	Value of benefits taxed via the payroll in this pay period	
minInclusive	-999999999.99	
maxInclusive	999999999.99	
id	[BENEFITSTAXEDVIAPAYROLL]	

element: BenefitsTaxedViaPayrollYTD		XML
<div style="border: 1px solid black; padding: 2px; display: inline-block;"> BenefitsTaxedViaPayrollYTD ^{0..1} FullPaymentSubmission_IRmonetaryType </div>		
base	FullPaymentSubmission_IRmonetaryType	
path	/FullPaymentSubmission/Employee/Employment/FiguresToDate/BenefitsTaxedViaPayrollYTD	
cardinality	0..1	
Data Item Number	149	
description	Value of benefits taxed via the payroll year to date	
minInclusive	0.00	
maxInclusive	999999999.99	
id	[BENEFITSTAXEDVIAPAYROLLYTD]	

For example:

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```
<BenefitsTaxedViaPayroll>205.00</BenefitsTaxedViaPayroll>
- <Benefits>
  - <Car>
    <Make>Lexus IS300h</Make>
    <FirstRegd>2019-01-06</FirstRegd>
    <CO2>40</CO2>
    <ZeroEmissionsMileage>120</ZeroEmissionsMileage>
    <Fuel>A</Fuel>
    <ID>SS19DS1</ID>
    <Amendment>no</Amendment>
    <Price>30000.00</Price>
    <AvailFrom>2020-04-06</AvailFrom>
    <CashEquiv>563.00</CashEquiv>
    <AvailTo>2020-08-20</AvailTo>
  - <FreeFuel>
    <Provided>2020-04-06</Provided>
    <CashEquiv>459.00</CashEquiv>
  </FreeFuel>
</Car>
</Benefits>
- <FiguresToDate>
  <TaxablePay>2580.00</TaxablePay>
  <TotalTax>516.00</TotalTax>
  <BenefitsTaxedViaPayrollYTD>205.00</BenefitsTaxedViaPayrollYTD>
  <EmpeePenContribnsPaidYTD>125.00</EmpeePenContribnsPaidYTD>
</FiguresToDate>
```

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2.7 Car/Fuel Benefit Details Import

The car details and car/fuel benefits import process allows data to be imported from a CSV file containing specific columns. This import will populate the Car Details table and automatically load the necessary car and fuel benefit wage types for employees. During the import, the system will also calculate the **Car and Fuel Cash Equivalent** and the **Monthly/Period Benefits to be Taxed** amounts.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
Employee Code	Employee NI Number	Employee Surname	Employee Forenames	Car Available from Date	Car Available to Date	Capital Contributions	Unavailable days	Contributions towards private use	Car Cash Foregone	Car Reg No	Date Car First Registered	Make & Model	Type of Fuel (F,D,E,A)	CO2 Emissions g/km	Zero CO2 Emissions X	No Approved CO2 emissions, X	Calculated Car Price	Zero Emissions Mileage	Engine Capacity cc	Car Fuel Provided, X	Car Fuel Provided Date	Car Fuel Withdrawn Date	Fuel Cash Foregone	Comments
100001	AA123456A	Smith	John		20/08/2020	4000.00	45	1000	3600.00	SS19DS1	06/012019	Lexus IS300	A	40			30000	120		X			2000	
100001	AA123456A	Smith	John	21/08/2020			60			SS20FG2	01/08/2020	Tesla EV	E		X		35000							Pure Electric Car
100002	AB123456A	SurnameA	Ann			6000.00		3000		GG18AA1	06/012018	Audi DDD	F	90			31000							
100003	BB234567B	SurnameB	Carl		30/01/2021					FFA rDS	01/01/1990	Rover 400	A			X	19000		16000					Very old car so benefits calculated on engine size.
Legend																								
Grey columns are for employee identification, the data will not be imported																								
White columns data will be imported																								
Comments:																								
Car Available from Date	A date within current tax year or empty. If empty then car available from beginning of tax year (6th April)																							
Car Available to Date	A date within current tax year or empty. A date not earlier than Car Available from Date. If empty then car available up to last day of tax year (5th April)																							
Capital Contributions	Capital contributions made by employee towards the costs of the car or the accessories reduce the price of the car for tax purpose up to limit of £5000																							
Unavailable days	30 consecutive days or more throughout which the car is not available to the employee																							
Contributions towards private use	Payments made by employee to the employer for the private use of a company car																							
Car Cash Foregone	When the car provided via an Optional Remuneration Arrangement																							
Car Reg No	No spaces between characters																							
Date Car First Registered	A date car firstly registered																							
Make & Model	Make and model of the car, e.g. Rover 600 or Lexus IS 300h																							
Type of Fuel:	F=Diesel cars meeting Euro standard 6d D=All other diesel cars E=Pure electric cars A=All other cars																							
CO2 emissions, g/km	A figure between 0 and 999																							
Zero CO2 Emissions	Enter Y if car has zero CO2 emissions																							
No Approved CO2 emissions	Enter Y if car does not have an approved CO2 emissions																							
Calculated Car Price	Enter manufacturer car list price plus price of all accessories, do not include capital contributions and contributions towards private use																							
Zero Emissions Mileage	Enter zero emissions mileage (usually for hybrid cars). Only required where car has CO2 emissions figure in the range 1-50 g/km																							
Engine Capacity	Enter engine size in cc. Only required if car does not have CO2 emissions figure, usually for cars registered before 1 January 1998.																							
Car Fuel Provided = 1	If fuel provided enter 1 otherwise leave blank																							
Car Fuel Provided Date	A date within current tax year or empty. If date entered it must be later or equal to "Car Available from Date"																							
Car Fuel Withdrawn Date	A date within current tax year or empty. If date entered it must be earlier or equal to "Car Available to Date"																							
Fuel Cash Foregone	When the Fuel provided via an Optional Remuneration Arrangement																							
Comments	Enter any comments/notes on the car (up to 255 chars), to be imported to Car Comments field																							

The next page provides details of the **import profile**.

To import **Car and Fuel Benefit** details, use the **CarBenefitsImport** import profile along with the import script **CarBenefitsImport.exe**. This ensures that the relevant data is correctly loaded into the system, automatically calculating **Car and Fuel Equivalent** values and the corresponding **monthly/period tax amounts**.

The 'Import CSV Files' dialog box contains the following fields and controls:

- Select CSV file to be imported:** A text box containing 'C:\Accord\Accord\Import Files\Car Import Test.csv' with a browse button (...).
- Imported file encryption:** A dropdown menu set to 'No encryption'.
- Import profile:**
 - Specify type of data imported:** A dropdown menu set to 'Employee details import/update'.
 - Select import profile:** A text box containing 'CarBenefitsImport' with a browse button (...).
 - Set as default profile:** A checked checkbox.
 - Profile Maintenance:** A button.
- Standard record:** A dropdown menu set to '3 = 3rd STD Record'.
- Import progress:** An empty progress bar.
- Buttons:** 'Import Preview' (highlighted with a red box), 'Start', and 'Close'.

The 'Import File fields - CarBenefitsImport (global)' dialog box contains the following fields and controls:

- Available fields:** A list box containing various fields such as 'ImportMode', 'Surname', 'Forenames', 'NINumber', 'Title', 'DOB', 'Sex', 'MaritalStatus', 'Remark Line 1', 'Remark Line 2', 'Address Line 1', 'Address Line 2', 'Address Line 3', 'Address Line 4', 'Address Line 5', 'Post Code', 'Telephone', 'Joining Date', 'Leaving Date', 'Payment Frequency', 'Payment Method', 'Department', 'Employee Categories/Grades', 'Spinal Points', 'Grades', and 'Bars'.
- Fields to be imported:** A list box containing 'EmployeeCode' and 'Text1' through 'Text19'.
- Navigation buttons:** '> >', '< <', 'Line Up >>', 'Line Down >>', and 'Skip Input Field >>'.
- CSV Import basic script:** A text box containing 'CarBenefitsImport.exe' (highlighted with a red box) and a browse button (...).
- Buttons:** 'DLL-Basic', 'Save As' (highlighted with a red box), 'Save', and 'Close'.

2.8 Processing Car/Fuel Benefits for Leavers

When an employee with a company car leaves the company, the **Car Available To** date on the **Car Benefit** fixed wage type must be updated, and benefits should be recalculated using **Calculate Car Benefits**. If the employee also received **car fuel benefits**, the **Car Fuel Benefit** fixed wage type must be updated accordingly.

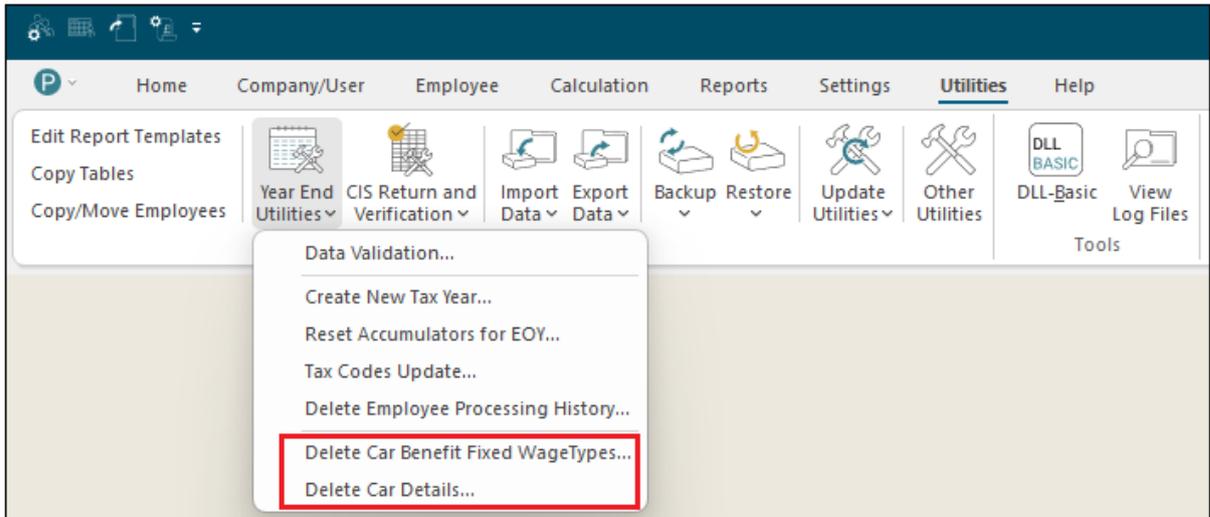
If these updates are not made, warnings/reminders will appear on the **Calculation Exception Report**, as shown below.

Calculation Exception Report			
Monthly Payroll, Period: 01 (01/04/20 to 30/04/20), Date of Payment: 30/04/20			
Employee	Message		
System Exception	INITEMPL		
300001 Smith John	1	WARNING: Employee is leaving this period.	
100000 Basic Pay	BASICPAY		
300001 Smith John	2	WAGE TYPE MESSAGE: Mid month leaver. This month Basic Pay was calculated automatically pro rata the number of days employee actually worked.	
120000 Car Benefit	BIKCAR		
300001 Smith John	3	WAGE TYPE MESSAGE: The employee is leaving this period and has company car provided. Please double check payrolling of car benefits calculations/reporting.	
300001 Smith John	4	WAGE TYPE MESSAGE: Make sure you enter employee leave date (or earlier date) in the car/fuel provided to date field and recalculate car/fuel benefits using Calculate Car Benefits button.	
120100 Car Fuel Benefit	BIKCAR		
300001 Smith John	5	WAGE TYPE MESSAGE: The employee is leaving this period and has company car provided. Please double check payrolling of car benefits calculations/reporting.	
300001 Smith John	6	WAGE TYPE MESSAGE: Make sure you enter employee leave date (or earlier date) in the car/fuel provided to date field and recalculate car/fuel benefits using Calculate Car Benefits button.	
End of report			

2.9 Car/Fuel Benefits Year End Procedure

As part of the year-end process, car and fuel benefit information on the Fixed Wage Types screen must be updated for all employees who received these benefits in the previous tax year. Additionally, new cars (see section 2.1) and benefits (see sections 2.2 and 2.3) must be entered for the new tax year. The Car Details Report (2.1) and Car/Fuel Benefits Report (2.4) can assist in this process.

If your company has a large number of car and fuel benefits to process, it may be more efficient to reload all car and benefit details by deleting the existing data and reimporting it (see section 2.7). To facilitate this, additional year-end functions are available, as highlighted in the following screen in the red box.



Delete Car and Fuel Benefit Fixed Wage Types in the Company

Enter password and click on the Start button to begin record counting process...

Password

Delete All Car Details in the Company

Enter password and click on the Start button to begin record counting process...

Password

The functions are only available for the Ciph Payroll user ADMIN, password **DeLeteReBuildPwd**. Before performing any bulk deletions, it is strongly recommended to take a Ciph Payroll company backup, and for larger companies, a full database backup in SQL Server to prevent data loss.

3. Payrolling Car and Fuel Benefits Wage Types Setup

3.1 Car Benefit Wage Type

Wage Type: 120000 Car Benefit

General Switches/Constants/Prompts

Wage type code: 120000

Wage type name: Car Benefit

Wage type alternative name:

Wage type description: Amount reported by user

Use subprogram below from the customer script:

Subprogram name: BIKCAR

Wage type reporting group: 35 - Other Gross Elements

Chained wage type: 690000

Special wage type:

Payment method: ? - Define later

Account category: ?? - Define later

Currency Code: 00 - GBP

Accounting Dimensions

Dimension	Default
1 Account	*****
2 Cost Centre	*****
3 Project	*****
4 Resource	*****

New Close Save Copy

Wage Type: 120000 Car Benefit

General Switches/Constants/Prompts

Use As: Reported, Fixed, Automatic

Employer tax:

Normal Employee Wage Type

Prompts

Prompt text	Decimals/ Defaults
1 <input checked="" type="checkbox"/> Monthly Benefit 2B Taxed	2
2 <input checked="" type="checkbox"/> Car Cash Equivalent	2
3 <input checked="" type="checkbox"/> YTD Benefit Amount Taxed	2
4 <input checked="" type="checkbox"/> Same Car Line No(0-based)	0
5 <input type="checkbox"/>	

Switches 1	Value	Switches 2	Value	Switches 3	Value
1 Taxable	<input checked="" type="checkbox"/>	1 3rd Party Account No	0	1 Fluctuating Salary 1	<input type="checkbox"/>
2 Nilable	<input type="checkbox"/>	2 BACS File Record ID	0	2 Fluctuating Salary 2	<input type="checkbox"/>
3 Include to Holiday Pay	<input type="checkbox"/>	3 Billing Transaction?	<input type="checkbox"/>	3 Fluctuating Salary 3	<input type="checkbox"/>
4 Days Entry Required	<input type="checkbox"/>	4 Pension Option	0	4 Fluctuating Salary 4	<input type="checkbox"/>
5 Hours Entry Required	<input type="checkbox"/>	5 Bill Subcontractors?	<input type="checkbox"/>	5 Exclude from AE Pens Basis	<input type="checkbox"/>
6 Dates Range Entry Option	0	6 Pension Wizard & LGPS WT?	0	6 Timesheet ID Field Required	<input type="checkbox"/>
7 Additional Fields Option	0	7 Accumulate Pensionable Pay	<input type="checkbox"/>	7 Accumulate Hours	<input type="checkbox"/>
8 Print on Payslip	1	8 Advanced ER Costs Split	<input type="checkbox"/>	8 Exclude from Late TS Calc	<input type="checkbox"/>
9 Give Warning when Cancelled	<input type="checkbox"/>	9 Split ER NI	<input type="checkbox"/>	9 Include to Average Pay Calc	<input type="checkbox"/>
10 Is it a Deduction?	<input type="checkbox"/>	10 Split ER SMP Recovery	<input type="checkbox"/>	10 Show Hrs x Rate in Entry 3	<input type="checkbox"/>
11 Payment Plan 1,2 or 3	0	11 Split ER Pension	<input type="checkbox"/>	11 Do not write to PASTatistics	<input type="checkbox"/>
12 AE Qualifying Pens Earnings	<input type="checkbox"/>	12 Split ER Cost 4	<input type="checkbox"/>	12 Include to AWR Extract	<input type="checkbox"/>
13 Include to Back Pay	<input type="checkbox"/>	13 Split ER Cost 5	<input type="checkbox"/>	13 Include to Back Pay Export	<input type="checkbox"/>
14 Updateable?	<input checked="" type="checkbox"/>	14 Split ER Cost 6	<input type="checkbox"/>	14 LGPS Assumed Pension Pay	<input type="checkbox"/>
15 Show Totals On Payslip?	0	15 Split ER Cost 7	<input type="checkbox"/>	15 Use Start Date for Cost Split	<input type="checkbox"/>
16 Enable AEO entry field?	<input type="checkbox"/>	16 Split ER Cost 8	<input type="checkbox"/>	16 Gender Pay Type Exceptions	0
17 Split Costs?	<input checked="" type="checkbox"/>	17 Split ER Cost 9	<input type="checkbox"/>	17 Expense Run Wage Type	<input type="checkbox"/>
18 PM=1/SSP=2/Schd=3/LGPS=4?	0	18 Split ER Cost 10	<input type="checkbox"/>	18 Company Car(1)/Fuel(2) Benefit 1	<input checked="" type="checkbox"/>
19 Add Up Same Rates?	<input type="checkbox"/>	19 ER Cr Account from Prompt 5	<input type="checkbox"/>	19 Do not show car as reference	<input type="checkbox"/>
20 Special Employer Tax 1	0	20 Accrue Holiday Pay	<input type="checkbox"/>	20 Holiday Pay (1=excl.2=incl)	0
21 Special Employer Tax 2	0	21 Pensionable 3?	<input type="checkbox"/>	21 Absence WT for HP Calc.	<input type="checkbox"/>
22 Net To Gross Options	0	22 Pensionable 4?	<input type="checkbox"/>		
23 Back Pay Wage Type?	<input type="checkbox"/>	23 Pensionable 5?	<input type="checkbox"/>		
24 Pensionable 2?	<input type="checkbox"/>	24 Include to Overtime?	<input type="checkbox"/>		
25 Append 'gross' or 'net'	<input type="checkbox"/>	25 Chain Opt (1=Entry,2=Calc)?	2		

New Close Save Copy

3.2 Car Benefit Chained Deduction Wage Type

Wage Type: 690000 Car Benefit Deduction

General Switches/Constants/Prompts

Wage type code: 690000

Wage type name: Car Benefit Deduction

Wage type alternative name:

Wage type description: Amount reported by user

Use subprogram below from the customer script:

Subprogram name: BIKCAR

Wage type reporting group: 55 - Other Deduction

Chained wage type:

Special wage type:

Payment method: ? - Define later

Account category: ?? - Define later

Currency Code: 00 - GBP

Accounting Dimensions

Dimension	Default
1 Account	=====
2 Cost Centre	=====
3 Project	=====
4 Resource	=====

New Close Save Copy

Wage Type: 690000 Car Benefit Deduction

General Switches/Constants/Prompts

Use As: Reported Fixed Automatic

Employer tax:

Normal Employee Wage Type

Prompts

Constant	Value	Switch 1	Value	Switch 2	Value	Switch 3	Value
1	0.0000	1 Taxable	<input type="checkbox"/>	1 3rd Party Account No	0	1 Fluctuating Salary 1	<input type="checkbox"/>
2	0.0000	2 NI'able	<input type="checkbox"/>	2 BACS File Record ID	0	2 Fluctuating Salary 2	<input type="checkbox"/>
3	0.0000	3 Includes to Holiday Pay	<input type="checkbox"/>	3 Billing Transaction?	<input type="checkbox"/>	3 Fluctuating Salary 3	<input type="checkbox"/>
4	0.0000	4 Days Entry Required	<input type="checkbox"/>	4 Pension Option	0	4 Fluctuating Salary 4	<input type="checkbox"/>
5	0.0000	5 Hours Entry Required	<input type="checkbox"/>	5 Bill Subcontractors?	<input type="checkbox"/>	5 Exclude from AE Pens Basis	<input type="checkbox"/>
6	0.0000	6 Dates Range Entry Option	0	6 Pension Wizard & LGPS WT?	0	6 Timesheet ID Field Required	<input type="checkbox"/>
7	0.0000	7 Additional Fields Option	0	7 Accumulate Pensionable Pay	<input type="checkbox"/>	7 Accumulate Hours	<input type="checkbox"/>
8	0.0000	8 Print on Payslip	1	8 Advanced ER Costs Split	<input type="checkbox"/>	8 Exclude from Late TS Calc	<input type="checkbox"/>
9	0.0000	9 Give Warning when Cancelled	<input type="checkbox"/>	9 Split ER NI	<input type="checkbox"/>	9 Include to Average Pay Calc	<input type="checkbox"/>
10	0.0000	10 Is it a Deduction?	<input checked="" type="checkbox"/>	10 Split ER SMP Recovery	<input type="checkbox"/>	10 Show Hrs x Rate in Entry 3	<input type="checkbox"/>
11	0.0000	11 Payment Plan 1,2 or 3	0	11 Split ER Pension	<input type="checkbox"/>	11 Do not write to PAStatistics	<input type="checkbox"/>
12	0.0000	12 AE Qualifying Pens Earnings	<input type="checkbox"/>	12 Split ER Cost 4	<input type="checkbox"/>	12 Include to AWR Extract	<input type="checkbox"/>
13	0.0000	13 Include to Back Pay	<input type="checkbox"/>	13 Split ER Cost 5	<input type="checkbox"/>	13 Include to Back Pay Export	<input type="checkbox"/>
14	0.0000	14 Updateable?	<input type="checkbox"/>	14 Split ER Cost 6	<input type="checkbox"/>	14 LGPS Assumed Pension Pay	<input type="checkbox"/>
15	0.0000	15 Show Totals On Payslip?	0	15 Split ER Cost 7	<input type="checkbox"/>	15 Use Start Date for Cost Split	<input type="checkbox"/>
16	0.0000	16 Enable AEO entry field?	<input type="checkbox"/>	16 Split ER Cost 8	<input type="checkbox"/>	16 Gender Pay Type Exceptions	0
17	0.0000	17 Split Costs?	<input type="checkbox"/>	17 Split ER Cost 9	<input type="checkbox"/>	17 Expense Run Wage Type	<input type="checkbox"/>
18	0.0000	18 PM=1/SSP=2/Schd=3/LGPS=4?	0	18 Split ER Cost 10	<input type="checkbox"/>	18 Company Car(1)/Fuel(2) Benefit 1	<input type="checkbox"/>
19	0.0000	19 Add Up Same Rates?	<input type="checkbox"/>	19 ER Cr Account from Prompt 5	<input type="checkbox"/>	19 Do not show car as reference	<input type="checkbox"/>
20	0.0000	20 Special Employer Tax 1	0	20 Accrue Holiday Pay	<input type="checkbox"/>	20 Holiday Pay (1=excl,2=incl)	0
21	0.0000	21 Special Employer Tax 2	0	21 Pensionable 3?	<input type="checkbox"/>	21 Absence WT for HP Calc.	<input type="checkbox"/>
22	0.0000	22 Net To Gross Options	0	22 Pensionable 4?	<input type="checkbox"/>		
23	0.0000	23 Back Pay Wage Type?	<input type="checkbox"/>	23 Pensionable 5?	<input type="checkbox"/>		
24	0.0000	24 Pensionable 2?	<input type="checkbox"/>	24 Include to Overtime?	<input type="checkbox"/>		
25	0.0000	25 Append 'gross' or 'net'	<input type="checkbox"/>	25 Chain Opt (1=Entry,2=Calc)?	0		

New Close Save Copy

3.3 Car Fuel Benefit Wage Type

Wage Type: 120100 Car Fuel Benefit

General Switches/Constants/Prompts

Wage type code: 120100

Wage type name: Car Fuel Benefit

Wage type alternative name:

Wage type description: Amount reported by user

Use subprogram below from the customer script:

Subprogram name: BIKCAR

Wage type reporting group: 35 - Other Gross Elements

Chained wage type: 690100

Special wage type:

Payment method: ? - Define later

Account category: ?? - Define later

Currency Code: 00 - GBP

Accounting Dimensions

Dimension	Default
1 Account	*****
2 Cost Centre	*****
3 Project	*****
4 Resource	*****

New Close Save Copy

Wage Type: 120100 Car Fuel Benefit

General Switches/Constants/Prompts

Use As: Reported, Fixed, Automatic

Employer tax:

Normal Employee Wage Type

Constants

1.	0.0000
2.	0.0000
3.	0.0000
4.	0.0000
5.	0.0000
6.	0.0000
7.	0.0000
8.	0.0000
9.	0.0000
10.	0.0000

Prompts

Prompt text	Decimals/ Defaults
1 <input checked="" type="checkbox"/> Monthly Benefit 2B Taxed	2
2 <input checked="" type="checkbox"/> Fuel Cash Equivalent	2
3 <input checked="" type="checkbox"/> YTD Benefit Taxed Amount	2
4 <input checked="" type="checkbox"/> Same Car Line No(0-based)	0
5 <input type="checkbox"/>	

Switches 1

Switches 1	Value
1 Taxable	<input checked="" type="checkbox"/>
2 Nilable	<input type="checkbox"/>
3 Include to Holiday Pay	<input type="checkbox"/>
4 Days Entry Required	<input type="checkbox"/>
5 Hours Entry Required	<input type="checkbox"/>
6 Dates Range Entry Option	0
7 Additional Fields Option	0
8 Print on Payslip	1
9 Give Warning when Cancelled	<input type="checkbox"/>
10 Is It a Deduction?	<input type="checkbox"/>
11 Payment Plan 1.2 or 3	0
12 AE Qualifying Pens Earnings	<input type="checkbox"/>
13 Include to Back Pay	<input type="checkbox"/>
14 Updateable?	<input checked="" type="checkbox"/>
15 Show Totals On Payslip?	0
16 Enable AEO entry field?	<input type="checkbox"/>
17 Split Costs?	<input checked="" type="checkbox"/>
18 PM=1/SSP=2/Schd=3/LGPS=4?	0
19 Add Up Same Rates?	<input type="checkbox"/>
20 Special Employer Tax 1	0
21 Special Employer Tax 2	0
22 Net To Gross Options	0
23 Back Pay Wage Type?	<input type="checkbox"/>
24 Pensionable 2?	<input type="checkbox"/>
25 Append 'gross' or 'net'	<input type="checkbox"/>

Switches 2

Switches 2	Value
1 3rd Party Account No	0
2 BACS File Record ID	0
3 Billing Transaction?	<input type="checkbox"/>
4 Pension Option	0
5 Bill Subcontractors?	<input type="checkbox"/>
6 Pension Wizard & LGPS WT?	0
7 Accumulate Pensionable Pay	<input type="checkbox"/>
8 Advanced ER Costs Split	<input type="checkbox"/>
9 Split ER NI	<input type="checkbox"/>
10 Split ER SMP Recovery	<input type="checkbox"/>
11 Split ER Pension	<input type="checkbox"/>
12 Split ER Cost 4	<input type="checkbox"/>
13 Split ER Cost 5	<input type="checkbox"/>
14 Split ER Cost 6	<input type="checkbox"/>
15 Split ER Cost 7	<input type="checkbox"/>
16 Split ER Cost 8	<input type="checkbox"/>
17 Split ER Cost 9	<input type="checkbox"/>
18 Split ER Cost 10	<input type="checkbox"/>
19 ER Cr Account from Prompt 5	<input type="checkbox"/>
20 Accrue Holiday Pay	<input type="checkbox"/>
21 Pensionable 3?	<input type="checkbox"/>
22 Pensionable 4?	<input type="checkbox"/>
23 Pensionable 5?	<input type="checkbox"/>
24 Include to Overtime?	<input type="checkbox"/>
25 Chain Opt (1=Entry;2=Calc)?	2

Switches 3

Switches 3	Value
1 Fluctuating Salary 1	<input type="checkbox"/>
2 Fluctuating Salary 2	<input type="checkbox"/>
3 Fluctuating Salary 3	<input type="checkbox"/>
4 Fluctuating Salary 4	<input type="checkbox"/>
5 Exclude from AE Pens Basis	<input type="checkbox"/>
6 Timesheet ID Field Required	<input type="checkbox"/>
7 Accumulate Hours	<input type="checkbox"/>
8 Exclude from Late TS Calc	<input type="checkbox"/>
9 Include to Average Pay Calc	<input type="checkbox"/>
10 Show Hrs x Rate in Entry 3	<input type="checkbox"/>
11 Do not write to PAStatistics	<input type="checkbox"/>
12 Include to AWR Extract	<input type="checkbox"/>
13 Include to Back Pay Export	<input type="checkbox"/>
14 LGPS Assumed Pension Pay	<input type="checkbox"/>
15 Use Start Date for Cost Split	<input type="checkbox"/>
16 Gender Pay Type Exceptions	0
17 Expense Run Wage Type	<input type="checkbox"/>
18 Company Car(1)/Fuel(2) Benefit 2	<input type="checkbox"/>
19 Do not show car as reference	<input type="checkbox"/>
20 Holiday Pay (1=excl;2=incl)	0
21 Absence WT for HP Calc.	<input type="checkbox"/>

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3.4 Car Fuel Benefit Chained Deduction Wage Type

Wage Type: 690100 Car Fuel Ben Deduction

General | Switches/Constants/Prompts

Wage type code: **690100**

Wage type name: Car Fuel Ben Deduction

Wage type alternative name:

Wage type description: Amount reported by user

Use subprogram below from the customer script:

Subprogram name: **BIKCAR**

Wage type reporting group: 35 - Other Gross Elements

Chained wage type:

Special wage type:

Payment method: ? - Define later

Account category: ?? - Define later

Currency Code: 00 - GBP

Accounting Dimensions

Dimension	Default
1 Account	=====
2 Cost Centre	=====
3 Project	=====
4 Resource	=====

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Wage Type: 690100 Car Fuel Ben Deduction

General | Switches/Constants/Prompts

Use As: Reported, Fixed, Automatic

Employer tax:

Normal Employee Wage Type

Prompts

Constant	Value	Switches 1	Value	Switches 2	Value	Switches 3	Value
1	0.0000	1 Taxable	<input type="checkbox"/>	1 3rd Party Account No	<input type="checkbox"/>	1 Fluctuating Salary 1	<input type="checkbox"/>
2	0.0000	2 N/able	<input type="checkbox"/>	2 BACS File Record ID	0	2 Fluctuating Salary 2	<input type="checkbox"/>
3	0.0000	3 Include to Holiday Pay	<input type="checkbox"/>	3 Billing Transaction?	<input type="checkbox"/>	3 Fluctuating Salary 3	<input type="checkbox"/>
4	0.0000	4 Days Entry Required	<input type="checkbox"/>	4 Pension Option	0	4 Fluctuating Salary 4	<input type="checkbox"/>
5	0.0000	5 Hours Entry Required	<input type="checkbox"/>	5 Bill Subcontractors?	<input type="checkbox"/>	5 Exclude from AE Pens Basis	<input type="checkbox"/>
6	0.0000	6 Dates Range Entry Option	0	6 Pension Wizard & LGPS WT?	0	6 Timesheet ID Field Required	<input type="checkbox"/>
7	0.0000	7 Additional Fields Option	0	7 Accumulate Pensionable Pay	<input type="checkbox"/>	7 Accumulate Hours	<input type="checkbox"/>
8	0.0000	8 Print on Payslip	1	8 Advanced ER Costs Split	<input type="checkbox"/>	8 Exclude from Late TS Calc	<input type="checkbox"/>
9	0.0000	9 Give Warning when Cancelled	<input type="checkbox"/>	9 Split ER NI	<input type="checkbox"/>	9 Include to Average Pay Calc	<input type="checkbox"/>
10	0.0000	10 Is It a Deduction?	<input checked="" type="checkbox"/>	10 Split ER SMP Recovery	<input type="checkbox"/>	10 Show Hrs x Rate in Entry 3	<input type="checkbox"/>
11	0.0000	11 Payment Plan 1,2 or 3	0	11 Split ER Pension	<input type="checkbox"/>	11 Do not write to PASTatistics	<input type="checkbox"/>
12	0.0000	12 AE Qualifying Pens Earnings	<input type="checkbox"/>	12 Split ER Cost 4	<input type="checkbox"/>	12 Include to AWR Extract	<input type="checkbox"/>
13	0.0000	13 Include to Back Pay	<input type="checkbox"/>	13 Split ER Cost 5	<input type="checkbox"/>	13 Include to Back Pay Export	<input type="checkbox"/>
14	0.0000	14 Updateable?	<input type="checkbox"/>	14 Split ER Cost 6	<input type="checkbox"/>	14 LGPS Assumed Pension Pay	<input type="checkbox"/>
15	0.0000	15 Show Totals On Payslip?	0	15 Split ER Cost 7	<input type="checkbox"/>	15 Use Start Date for Cost Split	<input type="checkbox"/>
16	0.0000	16 Enable AEO entry field?	<input type="checkbox"/>	16 Split ER Cost 8	<input type="checkbox"/>	16 Gender Pay Type Exceptions	0
17	0.0000	17 Split Costs?	<input type="checkbox"/>	17 Split ER Cost 9	<input type="checkbox"/>	17 Expense Run Wage Type	<input type="checkbox"/>
18	0.0000	18 PM=1/SSP=2/Schd=3/LGPS=4?	0	18 Split ER Cost 10	<input type="checkbox"/>	18 Company Car(1)/Fuel(2) Benefit 2	<input type="checkbox"/>
19	0.0000	19 Add Up Same Rates?	<input type="checkbox"/>	19 ER Cr Account from Prompt5	<input type="checkbox"/>	19 Do not show car as reference	<input type="checkbox"/>
20	0.0000	20 Special Employer Tax 1	0	20 Accrue Holiday Pay	<input type="checkbox"/>	20 Holiday Pay (1=excl.2=inc)	0
21	0.0000	21 Special Employer Tax 2	0	21 Pensionable 3?	<input type="checkbox"/>	21 Absence WT for HP Calc.	<input type="checkbox"/>
22	0.0000	22 Net To Gross Options	0	22 Pensionable 4?	<input type="checkbox"/>		
23	0.0000	23 Back Pay Wage Type?	<input type="checkbox"/>	23 Pensionable 5?	<input type="checkbox"/>		
24	0.0000	24 Pensionable 2?	<input type="checkbox"/>	24 Include to Overtime?	<input type="checkbox"/>		
25	0.0000	25 Append 'gross' or 'net'	<input type="checkbox"/>	25 Chain Opt (1=Entry,2=Calc)?	0		

Prompt 1: Monthly Benefit, Decimals/Defaults: 2

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